

projectName

**Deployment pack  
Benefits realization plan**

PHASE 3: EXPLORATION, ENGINEERING AND DEPLOYMENT

# Purpose of this document

DSDM handbook 8.5.3.1; Appendix C 4.3.1   
Document template version 0.2

* Based on the benefits laid out in the business case element of the business foundations product:
  + Identify key information that can be measured after the solution or, where appropriate, partial solution has been deployed.
  + Quantify the expected value for each measure at various points in the future
* Determine how and when the baseline of the current state of the metrics will be made for future comparison.
* Identify and plan activities required to ensure that any new or changed working practices are properly embedded.
* Describe how and when future measurements will be taken, to demonstrate whether target metrics are being achieved and thus whether predicted benefits are being achieved.
* Describe how and when such measurements will be reported to the business sponsor and other interested parties. The Benefits Realization Report is the product intended to convey this information.

# Quality criteria

* Do the measures identified accurately illustrate achievement of all the quantitative benefits as laid down in the business case?
* Is the plan for capturing information in the future in line with the timescales laid out in the business case?
* Have the managers of the affected operational areas agreed to any required benefits realization activities and to the feasibility of collecting the metrics contained within the plan?
* Have the individuals identified as responsible for capturing information in the future accepted their responsibilities in this regard?
* Will the data be accessible by those responsible for measuring it?
* Is it clear who will coordinate this measurement work?

# Document sign-off

|  |  |  |  |
| --- | --- | --- | --- |
| RACI | Role | Name | Date |
| Responsible | **Business visionary** |  | **yyyy-mm-dd** |
| Accountable | **Business sponsor** |  |  |
| Consulted | Business analyst |  |  |
| Verified | Stakeholders impacted by the new solution |  |  |

# Revision history

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Version | Reason for change | Status | Date |
|  | 0.1.0 | Initial draft | Draft | **yyyy-mm-dd** |
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# Benefits realization plan